Course and Instructor Evaluation

The course and instructor evaluation is designed to list the performance of the course as well as the instructor or instructors who have presented the course materials.

All course attendees are asked to provide their honest and open assessment of both course content, delivery and the instructors of record on their presentation of the class/course materials.

Attendees are ask to provide ratings in the General Comments section on the back of this form.

Make solid marks using **BLACK** ink that fill the circle completely on questions 1 thru 23 below.

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Knowledge/Skills/Abilities (KSAs) Level in Subject Matter	Advanced (5)	Intermediate (4)	Basic (3)	Little (2)	None (1)	Not Applicable (0)
1. BEFORE the course, I would rate my knowledge, skills and abilities as:	○	○	○	○	○	○
2. AFTER the course, I would rate my knowledge, skills and abilities as:	○	○	○	○	○	○

Course Evaluation	Strongly Agree (5)	Agree (4)	Neither Agree or Disagree (3)	Disagree (2)	Strongly Disagree (1)	Not Applicable (0)
3. The course content supported the learning objectives.	○	○	○	○	○	○
4. The course materials and learning aids effectively conveyed the course content.	○	○	○	○	○	○
5. The time allocated to accomplish the course objectives was appropriate. (If too long or too short, please explain in Question 26 on back of form.)	○	○	○	○	○	○
6. The course contained useful activities to practice and reinforce the learning objectives.	○	○	○	○	○	○

Instructor Evaluation	Strongly Agree (5)	Agree (4)	Neither Agree or Disagree (3)	Disagree (2)	Strongly Disagree (1)	Not Applicable (0)
7. The instructor(s) were prepared for the class.	○	○	○	○	○	○
8. The instructor(s) demonstrated thorough knowledge of the course content.	○	○	○	○	○	○
9. The instructor(s) were able to answer questions clearly and understandably.	○	○	○	○	○	○
10. The instructor(s) conducted the training in a skilled and competent manner.	○	○	○	○	○	○
11. The instructor(s) encouraged student participation.	○	○	○	○	○	○
12. The instructor(s) fostered a positive and stimulating learning environment.	○	○	○	○	○	○
13. The instructor(s) used instructional time effectively.	○	○	○	○	○	○
14. The instructor(s) covered all of the course learning objectives.	○	○	○	○	○	○

Course Benefit	Strongly Agree (5)	Agree (4)	Neither Agree or Disagree (3)	Disagree (2)	Strongly Disagree (1)	Not Applicable (0)
15. The course provided the knowledge and skills I need to accomplish the job for which I am receiving this training.	○	○	○	○	○	○
16. Based on the training received, I am likely to apply the skills I learned from this course.	○	○	○	○	○	○
17. The practical exercises enhanced learning of course content. (Respond only if course included practical exercises.)	○	○	○	○	○	○
18. The course content was appropriate for someone within my professional field.	○	○	○	○	○	○
19. The course content was appropriate for someone with my level of experience.	○	○	○	○	○	○

Overall Ratings	Strongly Agree (5)	Agree (4)	Neither Agree or Disagree (3)	Disagree (2)	Strongly Disagree (1)	Not Applicable (0)
20. Overall, the course content met my needs and expectations.	○	○	○	○	○	○
21. Overall, the instructors' performance met my needs and expectations.	○	○	○	○	○	○
22. Overall, the course increased my knowledge, skills and abilities.	○	○	○	○	○	○
23. I would recommend this course to my peers.	○	○	○	○	○	○

Part 3: General Comments

PLEASE PRINT

24Which part(s) of the course was MOST valuable to you? Please explain why.

25.Which part(s) of the course was LEAST valuable to you? Please explain why.

26.Please provide any other comments or suggestions you have for improving this course.

27.What other training is most important to you now that you have completed this course?